

Avon Valley Runners Committee Meeting



Held at TRFC
5th March 2024

Committee members present	
Sara Robert	Chair
Vicky Bodman	Vice Chair
Dave Hyde	Honorary Secretary
Katie Oliver	Assistant Secretary
Simon Reeves	Treasurer
Martin Russam	Road Race Secretary
Hayley Anderson	Minutes Secretary
Caroline Scott	AVT Secretary
Debbie Ellis	AVR Youth
Andrew Sharett	Off Road Race Secretary
Jay Sims-Bagshaw	Committee Member
Julian Roughley	Committee Member
Also present	

The Chair opened the AGM at 20:22 pm

Item	Minute	Action
1	<p>Welcome and apologies for absence. Declaration of quorum.</p> <p><i>The Chair welcomed all.</i></p> <p><i>Apologies received from: Emma Day (Membership Secretary), Katie Oliver (Assistant Secretary) & Sandra Sharrett (Safeguarding Lead).</i></p> <p><i>The meeting was declared quorate.</i></p>	
2	<p>Review and Approval of the minutes of the AVR Committee meeting held on 6/02/2024</p> <p><i>The minutes of the AVR Committee meeting held on 6th February 2024 were approved as a fair and accurate record of the meeting.</i></p>	
3	<p>Reports</p> <p><i>Relevant committee members are encouraged to provide a brief written report / update in advance of the meeting, which are circulated to the committee via the Secretary. Committee then noted and discuss as required.</i></p> <p>a. Treasurer's report</p> <p><i>Report which can be found in Appendix one.</i></p> <p>b. Kit Report</p> <p><i>No report received.</i></p>	

c. Road Secretary Report

No report provided.

d. Off Road Secretary Report

No report provided.

e. Membership report

Membership Stats	February
Number joined in month	9
Number of brand new members this month	4
Number of EA members this month	6
Number of Life Members	26
Total number of members this year	48
Total number of paying members this year	22
Total number of EA members this year (no changes to claims)	12
Total brand new members this year	12
Total Number of Youth this year	2
Total Number of SEN this year	6
Total Number of V40 this year	6
Total Number of V50 this year	11
Total Number of V60 this year	8
Total Number of V70 this year	8
Total Number of V80 this year	7
Percentage of Female members	29%
Percentage of Male members	71%

f. Avon Valley Triathletes (AVT)

- Swimming continues to be popular and order more AVT swim hats has been a challenge but we are on the case
- 51Fiver Olympic distance triathlon - we will begin re-advertising for the relay again. Many doing the full Olympic distance this year
- The presentation night being the night before the Chilly Duathlon (GB Qualifier) has caused much discussion and you may find some AVTers not drinking or going home early. The presentation night was announced before the qualifier date so there is little that could have been done.
- Tri-a-tri is coming up on 24th March so we will start readvertising this after the duathlon.
- The season is about to begin....

g. AVR Youth

No report provided.

4 Committee updates and Discussions (Items from the Agenda)

- Treasurers Report

Quiet month. Most income from presentation night tickets. Membership is starting to flow in.

Donation to Wiltshire Air Ambulance has been paid.

Simon has requested that we have our accounts audited. Julian Roughly is an auditor and has agreed to audit the accounts. As a committee it was agreed that Julian would be suitable for this as he was not on the committee last year which is the year that is being audited.

- Food Bank Run - Sara z

The food bank run was well received within the club and many members took part.

Alan has suggested that we consider doing this again. Committee discussed the idea of doing this twice. Possibly around the harvest festival time. We will open this up to the club to see if anyone would like to organise this.

- Race Scoring – Andrew

Andrew will look over the summer at how to make the scoring more consistent in the off road league.

Currently the scoring for the winters league is not in line with how we score the road league in terms of if you don't attend a race the points you receive should be the score of the highest turn out event plus one. Currently we are using the numbers of the current race.

- Run Together Issues – Simon

Simon asked that if you can't log onto Run together how do you sign up to runs. You can either turn up on the night and run leaders and coaches will add you on. Or you can message them in advance via email or facebook and they can add you on.

- PRS License - Vicky

Following on from the RD meeting Gary would like to play music at the Westbury 5K.

Vicky is going to speak to DBMax to see if they have a licence as we use their PR system. If they don't then we will look to get one.

AVRY Age Changes - Debbie

Can AVRY lower the age the juniors can join from the age of 9? EA advice is that you would need an additional athletic assistant module to be completed and/or an athletic coach.

- Risk assessment needs to be reviewed if including the younger population.
- Constitution would also need amending in order for this to happen.

Jay has offered to do the risk assessment when the time comes.

Clean up of Run Leader Group

It was agreed that when the next lot of membership has been processed, we

	can check that all members are still active.	
5	Actions required for Websites (to be sent to Will Hargreaves) 1. Need to update the Welfare officer from Helen to Sandra	
6	AOB <ul style="list-style-type: none"> • Quote for second lot of work on track has come back. The company (Eco Solve) has advised their quote is £2265 + VAT this would be for two soak aways. We will look into bursary/grants to help with this. • Coaches group met up. Jay gave a brief overview, minutes will be circulated shortly. • Martin advised that he has put a post on using the mini bus for some of the league races 	
7	Committee Meeting Dates for 2024 <ul style="list-style-type: none"> - Due to be held at TRFC (Trowbridge) at 8pm on the first Tuesday of the month. <ul style="list-style-type: none"> ✕ 2nd April ✕ 7th May ✕ 4th June ✕ 2nd July ✕ 6th August ✕ 3rd September ✕ 1st October ✕ 5th November ✕ 3rd December 	

The Chair closed the meeting at 21:35 pm

Signed:

Date:

Appendix one.

AVON VALLEY RUNNERS - INCOME AND EXPENDITURE		Feb-2024
Balance b/fwd from:	<u>31-Jan-2024</u>	<u>£ 12,530.61</u>
Income		
Membership	£ 202.50	
EA Subs	£ 119.00	
Presentation Night	£ 1,150.00	
Other Social	£ -	
Club Kit	£ -	
AVR Half	£ -	
AVR OTH	£ -	
AVR 5k	£ -	
Other AVR Races	£ -	
AVT	£ 31.85	
Other Races	£ -	
Special Projects	£ -	
Coaching	£ -	
Volunteers	£ -	
Other	£ -	
Total Income	£ 1,503.35	£ 14,033.96
Expenditure		
EA Subs	£ -	
Membership	-£ 12.86	
Presentation Night	-£ 495.89	
Other Social	£ -	
Club Kit	£ -	
AVR Half	-£ 2,331.76	
AVR OTH	-£ 300.00	
AVR 5k	£ -	
Other AVR Races	£ -	
Other Races	£ -	
AVT	£ -	
Other	-£ 32.00	
Coaching	-£ 20.00	
Volunteers	£ -	
Special Projects	£ -	
Fees	-£ 337.00	
Tfr to Deposit A/C	£ -	
Total Expenditure	-£ 3,529.51	
Balance as at:	<u>28-Feb-2024</u>	<u>£ 10,504.45</u>
Financial Status		
Bank account	£ 10,504.45	
Money to be banked	£ -	
Unpresented Cheques	£ -	
Ledger Balance	<u>£ 10,504.45</u>	
Balance in Deposit acc	£ 5,115.89	
Total cash assets	£ 15,620.34	
Stock of Club kit	£ 3,093.00	
Cash held by EntryCentral	£ 50.00	
Cash held by AVT	£ 1,655.40	
Fixed Assets	£ 1,539.00	
Total assets	£ 21,957.74	
Cash Reconciliation		
Nos		
£ 20.00	£ -	
£ 10.00	£ -	
£ 5.00	£ -	
£ 2.00	£ -	
£ 1.00	£ -	
£ 0.50	£ -	
£ 0.20	£ -	
£ 0.10	£ -	
£ 0.05	£ -	
£ 0.02	£ -	
£ 0.01	£ -	
Cash	£ -	
Cheques	£ -	
Inc Cheques	£ -	
As at: 28-Feb-2024		
Unpresented Cheques:		
	£ -	
	£ -	
	£ -	
	£ -	
	£ -	
Total	£ -	
Sub Accounts:		
	£ -	
AVT	-£ 116.06	
Future Projects	£ -	
Sub Accounts Total	-£ 116.06	
Budgets:		
Fees	£ 4,264.19	
Coaching	£ 2,460.00	
Volunteers	£ -	
Social	£ 1,000.00	
Presentation Night	£ 3,737.13	
Budgets Total	£ 11,461.32	
Committed Liabilities		
	£ -	
	£ -	
	£ -	
	£ -	
	£ -	
	£ -	
Total	£ -	
Available Balance -£ 840.81		