

Avon Valley Runners Main Committee Meeting Minutes

Tuesday 5th July 8:30pm

TRFC

1. Introduction

- a) Previous minutes and actions (see previously circulated minutes from June meeting). Amendment to be made regarding Debbie Ellis name being changed as is down as Denise Ellis.
Action points:
policies and procedures – some to be discussed further such as code of conduct.
Shelter – want to discuss about use of the money as only needs to be used for the further development of the club
Kit – minuted that Colin would go back to the company and get a minimum order as want to look further into kit. Colin has ordered the full order rather than the agreed decreased order.
Budget meeting was held and Sheona has sent out the budgets resulting from that meeting.
Positions within the committee are to be emailed directly from Dave to find out whether people are willing to continue into the new year. Laura is standing down and the journey will start to advertise for someone to take on the role.
- b) Apologies – Emma Day, Jackie Rockliffe, Tim Lowrie, Gemma Knudsen, Warren Wade, Martin
In attendance: Michael Guy, Joby Hobbs, Sheona Yellowlees, Debbie Ellis, Carole Alston, Jay Sims-Bagshaw, Dave Hyde,

2. Reports

Reports to provide brief update to committee, written reports to be sent to committee members prior to the meeting.

3. Committee updates and discussion

- a. Container/Storage – DH
Have been gifted a storage container that needs to be removed into our possession from 27th July. The ground needs to be sorted prior to it going into place and this is being done at the cost of £500, money from shelter will be used on this. Shout out to go out for racking to go inside – no equipment will be going in the container until the racking is in place. Council do give containers with keys so might be of benefit to contact them.
- b. First Aid – DH – have been made an offer by those that do our half marathon, £250 to train 12 individuals. TRFC have this evening said they may be able to offer free training so this will be looked into further. Need to have a think at who we would like to have first aid trained, need to have an agreement so that those trained do give back to events within the club.
- c. EA Awards – Dave has sent something out previously, have until the 31st August to submit nominations. Suggestions so far, subject to change,
Coach of the year –
Club of the year –
Newcomer to volunteering – Dawn Sawyer (Debbie Ellis)
Community project of the year -
Club leader of the year – Vicky Bodman (LW & DH)
Inspiring officials -
Service to athletics and running – Denise Ellis (Jay Sims-Bagshaw)
- d. Tri England SW grant
Was forwarded to Kat but have no response at all. Nothing from Kat for the past 2 months. Only need to have a 200 word application. Caroline Scott will attend the regional meeting and is wanting to drive AVT forward. Need to call Kat in for a meeting so that the situation within AVT can be resolved. LW to call in a meeting with Kat and the AVT working group. DH to attend.
- e. Club situation update – DH has been in communication with EA rep Chris Mallender, has received a response from him. Response read to the committee by LW. Have received best advice from EA and

it is time to work together to put in place a long-term satisfactory result for the club. Email was sent to the club regarding the sessions now on offer.

- f. Coaching – there will be a meeting held in the near future to discuss a long term plan for coaching in AVR.
- g. Update from TRFC – there is no document within AVR regarding the agreement with TRFC, we will be sent that and can then discuss any changes we feel are needed. Want to work more closely with TRFC: social events are a good starting point as both parties are often struggling for attendees. TRFC find it difficult to understand why the AVR presentation night is not held at TRFC – this decision was made a few years ago but there may be a move to think about moving back. There has been a communication break down from both sides but it is now time to rectify this and the agreement is an opportunity to get clarification on what is included.
- h. Jay/Warren/Vicky – have been solid support for DH and LW, have been a strong support for the whole club over the past few months. Vicky has decided to step away due to work commitments and Warren and Jay will be stepping back at the end of this month. They will have a meeting with DH and LW to close this. DH wanted to highlight how thankful the committee are for their support.
- i. Update of Social Media Policy – social media policy states that cannot have personal fundraisers on the members Facebook page. A post need to go up to remind people of this rule. Can races be advertised on the page – yes if they're a league race. Any charity events can be posted on the open Facebook page. Individuals who have posted charity fundraisers will be contacted by LW. Facebook admin were cleaned up during the meeting.

4. AOB

Carole gives her apologies for the August meeting

Email received by LW from Anthony – this was read out to the committee by LW. The committee thanked Anthony for his kind offer of help with the club website and anyone who needs it will be in contact with him.

Need to have a club registered address – will talk to TRFC about using this location as our address.

5. Next Meeting:

Committee Meeting Tuesday 2nd August 8:30pm TRFC

Action Points

- 1. Shout out for racking for the inside of the new container.**
- 2. First Aid – DH to speak to TRFC regarding their offer of training. List of people AVR would like to get trained up.**
- 3. EA Award nominations – nominations to be written by agreed members.**
- 4. Meeting with AVT Secretary to be arranged by LW.**
- 5. Meeting to be held with coaches to discuss long term coaching plan within AVR.**
- 6. Meeting between DH & LW with WW, JSB and VB.**
- 7. Social Media Policy – no personal fundraisers to be put onto club social media, LW to contact those who have had posts approved on the members only page to let them know why these will not be approved in the future and request that they post on the open page.**
- 8. TRFC to be contacted regarding using the address as the AVR club registered address.**